



TERMS OF SERVICE - VII META-ANALYSIS ACADEMY

I - THE PARTIES

CONTRACTING PARTY: the beneficiary student, contracting party, who registers for the Meta-Analysis Academy and submits due payment, henceforth simply called **STUDENT**.

CONTRACTOR: RMN CARDOSO & CIA LTDA, a private legal entity, enrolled with the CNPJ under nº 40.481.294/0001-35, headquartered at Rua Raimundo Rodrigues Lemos, block 41, lot 11, downtown, Mateiros, Tocantins, Brazil, CEP 77.593-000.

The above-identified parties have, between themselves, consent to this Agreement for the purchase and sale of digital content - Meta-Analysis Academy, which will be governed by the following clauses and by Brazilian civil law:

II - CLAUSES AND CONDITIONS

CLAUSE NUMBER ONE - OBJECT

1.1. The purpose of this agreement is to establish the terms of the registration of the **STUDENT** into the VII Meta-Analysis Academy, an online training program in which the **CONTRACTOR** will teach the **STUDENT** how to conduct systematic reviews and meta-analyses.

1.2. The course program consists of 10 (ten) modules with recorded classes and live classes in English, which will be taught by professor Rhanderson Cardoso, MD, and collaborators.

1.3. The modules, for the most part, will have a theoretical and a practical component. The theoretical components will be referred to as “classes”. The practical component will include a lab exercise, as well as a session to discuss the lab exercise, herein referred to as Curricular Practical Training (CPT).

1.4. CPT will occur preferably during live sessions, at 8 am on Sundays, Brasilia time, observing the academic calendar available on the Student Portal. The recordings of CPT will be



made available on the Student Portal within 72 hours of the live session.

1.5. Students are encouraged to watch the class of each module and perform the corresponding lab exercise prior to CPT.

1.6. The Meta-Analysis Academy will be taught in English.

1.7. The Meta-Analysis Academy has an Introductory Module, with recorded classes discussing basic concepts of evidence-based medicine.

1.8. The dates and times of course activities will be made available to students in the Meta-Analysis Academy Student Portal. These times are subject to change due to unforeseen circumstances or, alternatively, due to updates to the planning of the Meta-Analysis Academy team.

1.9. The **STUDENT** will have access to the student portal, with the recorded classes, until October 31, 2025.

1.10. There will also be tutoring sessions throughout the course, on different days of the week and times, to accommodate students from all time zones globally. The purpose of the tutoring sessions is for students to bring questions and discuss course content with the tutors. Tutoring sessions are not recorded, as they may discuss individual projects of other students.

1.11. It is the sole responsibility of the **STUDENT** to plan to follow the schedule and the coursework. The **CONTRACTOR** is not responsible for any unforeseen events of students, which may result in non-compliance with the prespecified schedule.

1.12. Under the terms of the previous clause, it is the responsibility of the **STUDENT** to have adequate knowledge of the English language. The **CONTRACTOR** is not responsible for any limitation of the **STUDENT** in following the content of the Meta-Analysis Academy in English.

CLAUSE NUMBER TWO - AMOUNT, PAYMENT, AND PENALTIES

2.1. The full cost of tuition is \$2,400 (two thousand and four hundred U.S. dollars).

2.2. The **CONTRACTOR** may, on its own initiative, provide certain students discounts to the full cost of the course. If a potential student does not take advantage of these discounts when they are available, they may be suspended at any time by the **STUDENT**, without warning.

2.3. Any tuition discount or other benefit in registration granted by the **CONTRACTOR** does not, in any way, change any other term in this agreement.

2.4. The payment of the registration tuition will occur through Hotmart or Stripe, in the



forms and conditions offered on these platforms.

2.5. The **CONTRACTOR** is not responsible for any fraud, loss, or any other payment- related problem that it did not cause, in reference to the payment of tuition to be done through Hotmart or Stripe.

2.6. The **CONTRACTOR** may immediately terminate this Agreement, regardless of prior notice, in the event of non-compliance, by the **STUDENT**, with any provision set forth in this Agreement. In these cases, the **CONTRACTOR** shall be entitled to charge the full amount of the tuition and no amount will be refunded to the **STUDENT**.

2.7. Similarly, the **CONTRACTOR** may immediately terminate this agreement, regardless of notice or notification, in case of plagiarism or any other conduct by the **STUDENT** considered unethical in the academic environment and/or professional scientific research. In these cases, the **CONTRACTOR** shall have the right to collect the full amount of the tuition and no amount will be refunded to the student.

2.8. Similarly, the **CONTRACTOR** may immediately terminate this agreement, regardless of notice or notification, in case of indiscipline in the virtual classroom or breach of moral/respectful standards in the communication with other students and/or course leadership. In these cases, the **CONTRACTOR** shall have the right to collect the full amount of the tuition and no amount will be refunded to the **STUDENT**.

2.8.1. In cases of breach of civil or criminal law, such as in plagiarism, the Meta-Analysis Academy will inform the authorities accordingly.

2.9. The **CONTRACTOR** may immediately terminate the **STUDENT**'s access to the Meta-Analysis Academy when the **STUDENT** does not pay the tuition installments as agreed at the time of registration. The **STUDENT** will remain liable for these payments.

2.10. If the **CONTRACTOR** grants the **STUDENT** any bonus or access to other courses owned by the contractor, and the agreement with the Meta-Analysis Academy is terminated due to any of these reasons, the contractor will also immediately suspend **STUDENT** access to these other products.

2.11. Discount coupons are of individual use and non-transferable. In the event of improper use of a discount coupon by the **STUDENT**, access to the Meta-Analysis Academy will be suspended until the **STUDENT** completes payment of the full tuition for the course. In these cases, the **CONTRACTOR** shall have the right to full payment of the entire value of the course, with no amount due to the **STUDENT** for reimbursement, should the **STUDENT** prefer to cancel the course instead of completing the outstanding payment.



2.12. The non-attendance of the **STUDENT** to the course activities, the non-use of the available resources, and non-access to the Student Portal available for the **STUDENT** do not exempt the **STUDENT** from payments and the fulfillment of his contractual obligations. In these cases, the **STUDENT** will not be entitled to any type of reimbursement by the **CONTRACTOR**.

CLAUSE NUMBER THREE - MEDIA PLATFORMS

3.1. The course classes will be available according to the prespecified schedule on the student portal through the platform Cademí. Access to the student portal will take place through access to the following web address: <https://team.metaanalysis.academy/>.

3.2. Live course activities, such as CPT, will take place through Zoom. Recordings of CPT sessions will be available on the student portal within 72 (seventy-two) hours after the live session.

3.3. It is the sole responsibility of the **STUDENT** to test access to these platforms once access is granted to the course activities. The Meta-Analysis Academy is not responsible for technical problems in the electronic device used by the **STUDENT** that may result in inability to access course material, such as poor internet connection or incorrect login/password information.

3.4. The **STUDENT** must have or create an account on Zoom with the same email address used in registration for the Meta-Analysis Academy, under penalty of removal of the user with an incorrect email from the virtual classroom during live sessions.

3.5. It is the responsibility of the **STUDENT** to join the Bulletin Board available on the student portal. This is a WhatsApp group, where messages are sent exclusively by course administrators. Important announcements will be communicated through this platform.

3.6. The **STUDENT** must pay attention to the notices sent on the Bulletin Board. Otherwise, the **STUDENT** may miss important deadlines and other relevant information that could compromise the student's performance in the Meta-Analysis Academy.

CLAUSE NUMBER FOUR - CERTIFICATION

4.1. The certificate of course completion will be provided to the **STUDENT** who participates in at least two-thirds of the course, including the lectures and CPTs.

4.2. The certificate will be delivered to the **STUDENT** within 30 (thirty) days of the request, after fulfilling the requirements listed above and provided that the student completes the required information during the month of October 2025, which is the last month of access to the VII Meta-Analysis Academy.



4.3. The request for a certificate, by the **STUDENT**, after October 31, 2025, will result in an additional administrative fee of USD \$25 (twenty five U.S. dollars).

CLAUSE NUMBER FIVE – CANCELLATIONS

5.1. The **STUDENT** will have a period of 7 (seven) calendar days, counted from the date of initial payment, to request full reimbursement of the tuition.

5.2. The cancellation and refund request must be made through Hotmart in the following web address: <https://refund.hotmart.com/>.

5.2.1 After the deadline set forth in item 5.1, the **CONTRACTOR** will no longer be obliged to return any amount already paid or transfer the **STUDENT** to future classes or make classes available beyond the period set forth in the schedule.

5.3. In cases where the **STUDENT** chooses installment payments, the cancellation period is counted from the initial installment only. Therefore, the **STUDENT** cannot cancel future installment payments once the 7-day period after the initial installment has expired.

5.4. Through enrollment in the Meta-Analysis Academy, the **CONTRACTOR** may grant certain discounts in other training programs offered by the **CONTRACTOR**, such as the ECG Academy by Rhanderson Cardoso. In the event the **STUDENT** cancels the Meta-Analysis Academy within the initial 7 (seven) day period after enrollment, the **STUDENT** must also cancel the other training programs, considering that the discount offered in the other programs was conditioned for enrollment in the Meta-Analysis Academy.

5.5. In case the **STUDENT** cancels the Meta-Analysis Academy within the initial 7-day period, without canceling other training programs offered by the **CONTRACTOR**, acquired with special discount offers conditioned on registration to the Meta-Analysis Academy, access to these additional programs will be suspended by the **CONTRACTOR** until the **STUDENT** completes the full payment for the Meta-Analysis Academy or the additional programs. In these cases, the **STUDENT** will be liable for paying the full tuition for the programs, and no refunds shall be due to the **STUDENT** if they choose to cancel the additional courses instead of completing the outstanding payments.

CLAUSE NUMBER SIX - STUDENT OBLIGATIONS

6.1. The **STUDENT** agrees to:

a) Keep registration data up to date, especially e-mail and cell phone number;



- b) Submit only truthful information to the **CONTRACTOR**;
- c) Not reproduce, in any form, audios, videos, classes, handouts, and course materials, under penalty of civil and criminal liability, before the **CONTRACTOR** or third parties, under the terms of the law;
- d) Ensure the confidentiality of password and login, not allowing username and password x to be shared with third parties;
- e) Not to violate the privacy of other users or use names, e-mails, and numbers of other course participants for any purpose;
- f) Not to send messages that are obscene or, in any way, contrary to ethical standards and respectful behavior; and
- g) Possess equipment and software that allow participation in the course and that comply with the minimum requirements pre-established by the **CONTRACTOR**, specifically: a computer with high-speed internet access and access to web browsers and the digital platforms of the training program.

6.2. The **STUDENT** also agrees not to compete, directly or indirectly, with the **CONTRACTOR**. The **STUDENT**, from this date onward, will be prohibited from engaging, directly or indirectly, for whatsoever reason, in any activities related to or competitive with those developed by the **CONTRACTOR**, for the duration of this Agreement and an additional period of 24 (twenty-four) months after its termination, under penalty of a fine of \$20,000 (twenty thousand) U.S. dollars, without prejudice to damages and losses.

6.3. The **STUDENT** also agrees not to persuade or attempt to persuade any client or potential client of the **CONTRACTOR** to stop doing business with the **CONTRACTOR**, or to reduce business transactions conducted with the **CONTRACTOR**, and not to persuade or attempt to persuade any collaborator, individual employed, director, or service provider of the **CONTRACTOR** to leave the **CONTRACTOR** to provide services to another entity other than the **CONTRACTOR**, for the duration of this Agreement and an additional period of 24 (twenty-four) months after its termination, under penalty of a fine of \$20,000 (twenty thousand) U.S. dollars, without prejudice to damages and losses.

CLAUSE NUMBER SEVEN - CONTRACTOR OBLIGATIONS

7.1. The **CONTRACTOR** agrees to:

- a) Manage the course administratively and coordinate the academic content, ensuring quality and the best methods for didactics, with theory and practice; and
- b) Adopt changes to the course, schedule, and media platforms whenever needed to improve the mission of the Meta-Analysis Academy.

CLAUSE NUMBER EIGHT - LIABILITY

8.1. In the event of unforeseeable circumstances or need to modify the course structure with the goal to improve teaching effectiveness, the live classes may be rescheduled or recorded, and the schedule may be modified, without penalty to the **CONTRACTOR**.

8.2. The **CONTRACTOR** agrees to inform the **STUDENT** in the Bulletin Board of any schedule or course modifications as far in advance as possible.

8.3. Under no circumstances will these situations be considered sufficient to characterize a breach of contract on the part of the **CONTRACTOR** or to be a reason for the termination of this Agreement by the **STUDENT**.

8.4. The **CONTRACTOR** is not responsible for the lack of time, personal problems, appointments, issues with devices or internet connection, or any other reason which may eventually prevent the **STUDENT** from not attending classes or watching course content. Under no reason or justification will the **CONTRACTOR** be obliged to transfer the **STUDENT** to future classes or to provide a reimbursement beyond the cancellation period.

CLAUSE NUMBER NINE - PERSONAL DATA

9.1. The **CONTRACTOR** agrees to act in accordance with the current legislation on the protection of personal data and the determinations of regulatory/supervising bodies on the matter.

9.2. When handling personal data, the **CONTRACTOR** shall:

- (a) treat the personal data in its possession (name, telephone, and e-mail) for the ultimate purpose of guaranteeing the correct execution of this Agreement and its obligations;
- (b) guarantee confidentiality in handling of personal data in its possession, which will be shared with employees and third parties only for the purpose of the correct execution of this Agreement and its obligations;



9.3. The **STUDENT** is aware that the student's personal data (name, telephone, and e-mail) will be shared with the network of employees and sub-contractors of the V Meta-Analysis Academy, such as marketing, administrative, and legal teams. In addition, personal data may be shared with governmental and regulatory bodies upon legal request. Finally, the **STUDENT** may also receive invitations to participate in future editions of the Meta-Analysis Academy or affiliated courses.

CLAUSE NUMBER TEN - INTELLECTUAL PROPERTY

10.1. The **STUDENT** acknowledges that all intellectual property used and developed in this contract, including platforms, software, codes, ideas, research projects, class content, and teaching methods, without restriction, are under the exclusive ownership of the **CONTRACTOR**. All information in the course is protected by confidentiality and copyright laws.

10.2. The **STUDENT** acknowledges that only the **CONTRACTOR** has the capacity to license or sell the content and methods of the V Meta-Analysis Academy.

10.3. The **STUDENT** agrees pay a fine of USD \$20.000,00 (twenty thousand U.S. dollars) to the **CONTRACTOR** in the event of the sale, sharing, or improper broadcasting of any of the contents of the Meta-Analysis Academy or its teaching method, in addition to civil or criminal charges that may also occur.

10.4. The **CONTRACTOR** declares and acknowledges that it does not own any copyright and/or intellectual property rights over scientific content produced by the **STUDENT** during this Agreement, which shall be the sole and exclusive ownership, with all the inherent rights and obligations, of its authors/owners.

10.5. This clause will last for the entire term of the Agreement and will remain valid indefinitely after its termination, regardless of the cause for termination.

CLAUSE NUMBER ELEVEN - CONFIDENTIALITY

11.1. The **STUDENT** agrees that the provisions in this Agreement and all information related to it are strictly confidential. The **STUDENT** will maintain absolute confidentiality regarding any information exchanged with the **CONTRACTOR** by any means, including oral, written, or electronic.

11.2. The duty of confidentiality assumed will last throughout the term of the Agreement and indefinitely after its termination, regardless of the cause.

CLAUSE NUMBER TWELVE – CONSENT FOR USE OF PERSONAL DATA, USE OF IMAGE AND VOICE

12.1 The **STUDENT** authorizes the **CONTRACTOR**, in compliance with Law No. 13,709/2018, General Law on the Protection of Personal Data ("LGPD"), to process the personal data listed as follows, for an indefinite period, for the purposes of institutional promotion and advertisement: name, last name, profile in social networks, image, and voice (photo and video).

12.2 The **STUDENT** authorizes the **CONTRACTOR** to use the **STUDENT's** image, name, and voice, free of charge or for consideration, for an indefinite period, for the purposes of institutional and advertising dissemination of the **CONTRACTOR**, including commercially, in any media and communication vehicles, internal and external, in Brazil or abroad ("Disclosure").

12.3 As a result of the provisions of item 12.2. above, the **CONTRACTOR** may, by way of example, capture, record, produce, store, adapt, reproduce, edit, publish, promote, disclose, distribute, transmit, compile, or use in any way the **STUDENT's** image, name, and voice.

12.4 The authorizations provided for in the above items are valid and are assigned through this instrument, all rights arising for the use, disclosure, publicity, display, reproduction, marketing, transfer, distribution of the **STUDENT's** image, name and voice, in any medium or support, tangible or intangible, physical or electronic, such as, among others, in the *Internet* and *intranet*, on websites or social networks, television (external and internal), cinema, radio, newspaper, magazine, brochures, bulletins, catalogs, posters, posters, advertising materials, "*Billboards*" and "*bus doors*", murals, announcements, presentations, training, e-mails, among other forms of internal and external disclosure, as long as they are related to the **CONTRACTOR** and also, in any image, audio or video format, in the number of copies, impressions, number of broadcasts, transmissions, retransmissions, editions, reissues and placements that the **CONTRACTOR** considers convenient.

12.5 The **STUDENT** exempts the **CONTRACTOR** from any liability arising from the use of the **STUDENT's** image, name, and voice by third parties without authorization to do so, including through its reproduction and / or dissemination on *Internet* sites, such as "*YouTube*", "*Facebook*", "*Instagram*", or even on websites, social networks, and virtual communities of this nature.

12.6 The **STUDENT** declares that the information provided by the **STUDENT** is true, assuming full and exclusive responsibility for the content of the data and information provided, that the **STUDENT** has full civil capacity and has not assumed prior commitment to this that prevents the **STUDENT** from freely consenting to the provisions herein.

12.7 The **STUDENT** acknowledges that the **STUDENT** has been informed that this consent may be revoked at any time upon written statement (§ 5, art. 8 of the LGPD).

CLAUSE NUMBER THIRTEEN – TERMINATION

13.1 Regardless of the validity of this Agreement, the obligations related to Confidentiality and Intellectual Property shall remain valid and in force between the Parties, within the periods set forth therein, including the penalties provided for in case of violation.

CLAUSE NUMBER FOURTEEN - GENERAL PROVISIONS

14.1. It is expressly forbidden for the **STUDENT** to use the **CONTRACTOR**'s brand, including its corporate name and the name of Professor Rhanderson Cardoso, MD, for any purpose outside this Agreement.

14.2. The **CONTRACTOR** will provide a virtual environment, a Meta-Analysis Academy community, with admission exclusive to the students of the Meta-Analysis Academy, to encourage discussions about the course and related subjects, with its own rules and terms of agreement, which will be posted in the community.

14.3. Entry and ongoing participation in the Meta-Analysis Academy community are conditioned to behavior and compliance with the rules and terms stipulated by the **CONTRACTOR**, which will be made available in the group environment, under penalty of formal warnings and/or exclusion from the group.

14.4. The exclusion of the **STUDENT** from the Meta-Analysis Academy community group does not grant the right to any reimbursement or cancellation of the course on the part of the **STUDENT**.

14.5. Communications in the student portal, Bulletin Board, and e-mails will be done in English.



14.6. The parties expressly give this instrument enforceable force by extrajudicial means, referred to in article 784, item III, of the Brazilian New Code of Civil Procedure.

14.7. The validity of this instrument is subject to the registration of the **STUDENT** in the Meta-Analysis Academy.

14.8. The terms of this Agreement will be made available to the **STUDENT** on the student portal. By completing the registration in the Meta-Analysis Academy, the **STUDENT** accepts all the terms of this Agreement.

CLAUSE NUMBER FIFTEEN – JURISDICTION

15.1. The Jurisdiction of this Agreement is in the Judicial District of Palmas, Tocantins, Brazil, which is prespecified and elected to resolve any issues related to the Agreement. The parties, therefore, waiving the use of any other judicial district, however privileged it may be.

Terms of Service – VII Meta-Analysis Academy

October/2024 Version